

# ABOUT OUR PRACTICE

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Bancroft Medical Centre manages your personal and healthcare information to provide safe medical care.

We follow UK data protection laws including:

- UK GDPR
- Data Protection Act 2018

Your health record helps us deliver effective healthcare services.

## ACCESS TO YOUR PERSONAL INFORMATION

Data Subject Access Requests (DSAR): You have a right under the Data Protection legislation to request access to view or to obtain copies of what information the surgery holds about you and to request correction of inaccurate information, where appropriate and in line with applicable guidance.



**The NHS is committed to maintaining the privacy and confidentiality of personal health information.**

**PLEASE SCAN THE QR CODE FOR FURTHER INFORMATION**



# INFORMATION WE COLLECT

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Personal details:

- name
- address
- date of birth
- NHS number
- phone and email

Medical information:

- consultation notes
- diagnoses
- prescriptions
- test results
- referrals

## WHY WE USE YOUR INFORMATION

We use your data to:

- provide healthcare
- arrange tests and referrals
- issue prescriptions
- contact you about appointments
- improve NHS services

## YOUR RIGHTS

You have the right to:

- ✓ access your information
- ✓ request correction of inaccurate information
- ✓ object to certain uses
- ✓ request restrictions in some cases

# YOUR PRIVACY MATTERS

How We Use Your Information

This leaflet explains:

- ✓ what information we collect
- ✓ how it is used
- ✓ who it may be shared with
- ✓ your rights

Practice Locations:

-Bancroft Court, 30–35 Bancroft  
,Hitchin, SG5 1LH.

-100 Bancroft, Hitchin, SG5 1ND

## CONTACT US

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### Data Controller

Bancroft Medical Centre

Contact: 01462 654040

Email:

[hweicbenh.bmc.reception@nhs.net](mailto:hweicbenh.bmc.reception@nhs.net)

### Data Protection Officer

Email: [enhertsicb.dpo-gp.hblict@nhs.net](mailto:enhertsicb.dpo-gp.hblict@nhs.net)

If you have concerns about how your data is used you can contact the

### Information Commissioner's Office

Telephone: 0303 123 1113

Website: [ico.org.uk](http://ico.org.uk)



**Bancroft**  
Medical Centre